

Rotary



Rotaract  
RI DISTRICT 3011



RTN. | RTR. SARTHAK BANSAL  
DISTRICT ROTARACT REPRESENTATIVE  
R.I. District 3011  
2020 - 2021

Rotary Opens  
Opportunities

# Rotary Club of \_\_\_\_\_

Sponsor Rotary Club:

Zone Number:

Date:

Timing:

## Agenda for Club Assembly

SNO.	DESCRIPTION	TIME
1	Welcome by Master of Ceremony	
2	Calling Project Chairman, Secretary, President to the dais	
3	Collaring of Club President by Sergeant at Arms	
4	Meeting call to Order by President	
5	National Anthem/Rotaract Song	
6	Four Way Test	
7	Welcome of Chief Guest, Guest of Honour and Dignitaries to the dais	
8	Minutes of previous meeting by Secretary	
9	Preview of Annual/Semi Annual plan by Club Services Director	
10	Preview of Annual/ Semi Annual plan by Community Services Director	
11	Preview of Annual/ Semi Annual plan by Vocational/ Professional Services Director	
12	Preview of Annual/ Semi Annual plan by International Services Director	
13	Review of Financial Status by Club Treasurer	
14	Address by President	
15	Release of Club Bulletin if any	
16	Introduction of Guest of Honor	
17	Address by Guest of Honor	
18	Introduction of Chief Guest	
19	Address by Chief Guest	
20	Presenting mementos to the Dignitaries	
21	Other Announcements if any	
22	Open Floor for Audience remark	
23	Vote of Thanks by Secretary	
24	Meeting Adjourned by President	
	<b>Total Time</b>	