



ROTARACT DISTRICT 3011

Guidelines for Avenue of International Services

Inter District Youth Exchange

Inter District Youth Exchange (IDYE) is a program that supports the motive of Rotaract, i.e. world understanding, friendship and peace by increasing awareness and respect for cultural differences by sending Rotaractors to visit other Rotaract Districts to instill the ideal of “Fellowship through Service”.

Youth Exchange programme can happen in 2 ways:

1) Initiated by the District

- Only good standing clubs of RID 3011 will be allowed to participate in this program. Clubs which are dormant or don't have their charter certificate will not be allowed to participate in this program.
- Every rotaractor who is going for IDYE must be aware about his/her respective club and district, and their past and upcoming projects
- Any member who is having any health issues should inform the District Rotaract Organization before going to the program. If any member is suffering from any critical illness issues, then he/she must produce the medical fitness certificate from the doctor.
- Rotaractors are expected not to get involved in any inappropriate activities during this exchange, as they will be representing the whole district. Rotaractors will be bound to face the consequences of their inappropriate actions.
- There are certain necessities applied by DRR and District ISDs for outgoing rotaractors and their clubs i.e. only clubs who have paid their district dues can participate in outgoing IDYE.
- Once selected for the IDYE by the district, members are requested to inform within 72 hours if there are any change of plans.

2) Initiated by the Club

- Clubs can initiate the procedure of youth exchange themselves also, but the Club ISD has to inform the District Director- International Services at least 3 days prior to the exchange through an official mail containing the details of the official conversation between both the clubs and carry on the exchange with his or her consent. (Mention guidelines of both districts)
- For an youth exchange, at least 3-5 Rotaractors are selected who visit another international district for at least 1 night 2 days as per the plan.



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Sister Club Agreement

- Sister Clubs are two clubs from different Rotary International Districts that establish strong ties by signing a Sister Club Agreement and agree to join hands to complete a special program, may it be an International service project, friendship exchange or culture exchange.
- A Sister Club agreement is an official agreement signed between two clubs of two different districts that undertake the following:
 - i) One joint e-meeting or physical meeting
 - ii) Two joint e-project or physical project. If a project with a similar cause is executed during the same time period, only then it will be considered as a joint event
- A Sister Club Agreement is considered to be valid only when both the conditions are fulfilled in a span of 15-25 days.
- 50% Board of Directors should be present from your club in the e-meeting.

Documents required for Sister Club Agreement:

- Names of Board of Directors present in Clubs
- Name of Board of Directors who attended the meeting
- Screenshot of the Virtual meeting/Photograph of Physical Meeting
- Screenshot/Poster of the event that is in collaboration
- Editable Twin Club Agreement with Club President's Signature

You are required to mail the details at drr@3011rotaract.org

Letterhead Exchange

- A letterhead exchange is a gesture of warm greetings exchanged with international clubs, on meeting their members to create long term bonds and friendship.
- In case of a letterhead exchange, the monthly report must contain a copy of the letterhead and pictures of the physical/virtual exchange taking place from both sides. ***It is mandatory for all the clubs to conduct a virtual meeting in case of Virtual letterhead exchange and physical meeting in case of physical letterhead exchange***

Important Note:

- If you're getting engaged with the DRR Designates of any Rotaract District, then the District Chair International Services of your home district i.e. Rotaract District 3011 should be informed 2 days prior to your engagement.
- Rotaract District 3011 have started a new initiative, where we would give all ISD's a task every month to be completed by the respective Directors of each club. The tasks are designed to make you and your club stronger, which you will come to know at the end of the year. Every task will count, and will provide you benefits at the end of the Rota Year.